

**MINUTES OF THE MEETING
CRESCENT CITY COUNCIL AND
PUBLIC WORKS REGULAR MEETING
JUNE 13, 2017**

Pursuant to notice as required by law, the Crescent City Council met in regular session at 6:00 p.m. at the Crescent City Hall Council Chambers, located at 205 N. Grand, Crescent, Oklahoma.

1. CALL TO ORDER

Mayor Greg Cummings called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present: Greg Cummings, Mayor
 Mack Blevins, Vice-Mayor
 Kelly Varner, Councilmember
 Marshall Powell, Councilmember
 Janet Smith, City Manager
 Catrina McCracken, City Clerk

Absent: None

Others Present: Shannon Wiebelt Grady Birchfield - City Staff

6:02 p.m. Mayor Cummings made a motion to recess the meeting to have pictures of council taken. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell. NAYS: None. Motion carried

6:10 p.m. Mayor Cummings made a motion to reconvene the meeting. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell. NAYS: None. Motion carried

****CONSENT AGENDA****

4. Consideration and possible action of the Consent Agenda to approve or remove items. Mayor Cummings made a motion to approve item(s) # 5 through # 7. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell. NAYS: None. Motion carried

5. Approval of the Minutes from May 8, 2017 Regular Meeting
6. Approval of Appropriating Money for Payment of Claims from General Fund.

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7. Approval of Budget Amendment #4. Due to collection of \$8K more than last year's estimated budget for Fines & Forfeitures, staff request approval for \$5K going into the Police Repairs & Maintenance Fund and to hold \$3K in reserve in the General Fund.
8. Mayor/Council discussion of Item(s) removed from the consent agenda: None

****BUSINESS****

9. Special Meeting for a Public hearing for discussion and adoption of the budget (FY 2017-2018) for Tuesday, June 20, 2017 at 6PM.

Mayor Cummings made a motion to approve item # 9 with the modification of having the Public Hearing on June 15, 2017 @ 6:00p.m. before the June 20, 2017 Special Meeting. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell. NAYS: None. Motion carried

10. Move July's Council Meeting from July 11, 2017 to July 25, 2017 due to summer vacation scheduling for the City Manager and the City Clerk.

Mayor Cummings made a motion to approve item # 10. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell. NAYS: None. Motion carried

****REPORTS****

11. City Manager – Written Report Provided.
12. Fire Department – Chief Birchfield reported May being a slow month. Starting I.S.O. paperwork.
13. Code Enforcement – Shannon Wiebelt stated 17 curtesy warnings were given. Nine 10-day warnings were given and all nine were complied with.
14. Police Department – Smith reported the donation of a Chevy Tahoe from Union City.
15. Mayor Cummings made a motion to accept City Reports. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell. NAYS: None Motion carried

****NEW BUSINESS****

NONE

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****RECESS****

17. Consider and Vote to Recess the Crescent City Council Meeting and Convene Crescent Public Works Authority Meeting

Mayor Cummings made a motion to approve item #17. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell. NAYS: None. Motion carried

****CPWA - CONSENT AGENDA****

1. Consideration and possible action of the Consent Agenda to approve or remove items. Chairman Cummings made a motion to approve item(s) # 2 through #6. Trustee Varner seconded.

AYES: Cummings, Blevins, Varner, Powell. NAYS: None. Motion carried

2. Approval of Appropriating Money for Payment of Claims from Cash Pool Account.
3. Approval of Pay Estimate #5 (Final) from Patriot Construction (Contract A) in the amount of \$33,145.17 for the Waterline Replacement Project.
4. Approval of Pay Estimate #5 from Carstensen Contracting Inc. (Contract B) in the amount of \$307,813.68 for the Waterline Replacement Project.
5. Approval to pay Invoice # CIV1854 to Cardinal Engineering in the amount of \$25,040.40 for the Waterline Replacement Project.
6. Approval to pay Purchase Order # 1617413 & Invoice #CIV1853 from Cardinal Engineering in the amount of \$9,000. for the Lift Station, Force Main & Gravity Line CDBG Project.
7. Chairman/Trustee discussion of Item(s) removed from the Consent Agenda.: None

****BUSINESS****

8. Move July's CPWA Meeting from July 11, 2017 to July 25, 2017 due to summer vacation scheduling for the City Manager and the City Clerk.

Chairman Cummings made a motion to approve item # 8. Trustee Varner seconded.

AYES: Cummings, Blevins, Varner, Powell. NAYS: None Motion carried

9. Special Meeting for a Public hearing for discussion and adoption of the budget (FY 2017-2018) for Tuesday, June 20, 2017 at 6PM

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Chairman Cummings made a motion to approve item # 9 with the modification of having the Public Hearing on June 15, 2017 @ 6:00p.m. before the June 20, 2017 Special Meeting. Trustee Varner seconded.

AYES: Cummings, Blevins, Varner, Powell. NAYS: None Motion carried

****REPORTS****

10. Water Department: Smith reported the Waterline Project should be completed in 3 weeks & the ADMIN product used is working great.
11. Wastewater Management: Written Report Provided.

****NEW BUSINESS****

13. None.

14. Consider and Vote to adjourn the Crescent Public Works Authority Meeting and Reconvene the Crescent City Council Meeting

Chairman Cummings made a motion to approve item #14. Trustee Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell. NAYS: None. Motion carried

****ADJOURNMENT****

15. Mayor Cummings adjourned the City Council Meeting at 6:29 p.m.

Greg Cummings, Mayor

Catrina McCracken, City Clerk