

**MINUTES OF THE MEETING
CRESCENT CITY COUNCIL AND
PUBLIC WORKS REGULAR MEETING
FEBRUARY 14, 2017**

Pursuant to notice as required by law, the Crescent City Council met in regular session at 6:00 p.m. at the Crescent City Hall Council Chambers, located at 205 N. Grand, Crescent, Oklahoma.

1. CALL TO ORDER

Mayor Greg Cummings called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present: Greg Cummings, Mayor
 Mack Blevins, Vice-Mayor
 Jim Neal, Councilmember
 Kelly Varner, Councilmember
 Roy Counts, Councilmember
 Janet Smith, City Manager
 Catrina McCracken, City Clerk

Others Present: Chase Biggs, Steven Defuentes, Shannon Wiebelt- City Staff
 Grady Birchfield, Fire Chief
 Mark Radford, The Logan County Courier
 Brad Carstensen, Carstensen Contracting
 Various Members of the Community

****CONSENT AGENDA****

The Crescent City Council found items #4 through #9 and #11 through #17 non-controversial and routine in nature. Mayor Cummings made a motion to approve the consent agenda with adjustments. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Neal, Varner, Counts. NAYS: None. Motion carried

4. Approval of the Minutes from January 10, 2017 Regular Meeting
5. Approval of the Minutes from January 19, 2017 Special Meeting
6. Approval of Appropriating Money for Payment of Claims from General Fund.
7. Consider and vote on approval of the City of Crescent Code of Ethics for City Council Members. (Smith)
8. Consider and vote on approval of Ordinance #460 Prohibiting any person from blocking access to water meters and declaring an emergency. (Smith)
9. Consider and vote on approval of Ordinance #461 clarifying fees for animal impound. (Smith)
10. REMOVED FROM CONSINT AGENDA
11. Consider and vote on approval of the contract amendment for Elfrink and Associates to reflect the addition of work on the Fixed Assets. (Smith)
12. Consider and vote on removing Tonya Oliver from all banking signature cards and adding Catrina McCracken as Acting City Clerk (Smith)

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13. Consider and vote on reinvesting \$200,000. with F & M Bank for 1 year @ 0.7%
14. Consider and vote on reinvesting \$100,000. with F & M Bank for 1 year @ 0.7%
15. Consider and vote on reinvesting \$200,000. with F & M Bank for 1 year @ 0.7%
16. Consider and vote on reinvesting \$100,000. with F & M Bank for 1 year @ 0.7%
17. Consider and vote on reinvesting \$200,000. with F & M Bank for 1 year @ 0.7%

18. Items removed from the consent agenda:
 10. Consider and vote on approval of At Link contract for a three-year lease of water tower antenna space at \$600. Per month beginning January 1, 2017 (Smith)

Mayor Cummings made a motion to take no action on item #10. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Counts. NAYS: Neal. Motion carried

19. Communications from Mayor and Council – Mayor Cummings informed Council and the P.D. the school was discussing holding the Prom Promenade under the stop light. Potentially causing traffic to be rerouted.

****BUSINESS****

20. Discussion was held on ODOT's involvement for possible solutions to lane issues on Grand.

****REPORTS****

21. City Manager – Written Report Given
22. City Clerk/Treasurer – None
23. Police Department – Chief Biggs stated the Police Department has received the shotguns from LESO grant and attended a class to become instructor certified.
24. Code Enforcement – Shannon has been working on City wide pet registration and will begin requesting all houses have numbering on the outside.
25. Fire Department – Chief Birchfield reported 10 fire runs last month. Four grass, four mutual aid, one oil field related and one due to powerlines.

****NEW BUSINESS****

26. None.

****RECESS****

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27. Consider and Vote to Recess the Crescent City Council Meeting and Convene Crescent Public Works Authority Meeting

Mayor Cummings made a motion to approve item #27. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Neal, Varner, Counts. NAYS: None. Motion carried

****CPWA - CONSENT AGENDA****

The Trustees of the Crescent Public Works Authority found items #28 through #34 non-controversial and routine in nature.

Chairman Cummings made a motion to approve the consent agenda with the adjustment of doubling the amounts on #32 allowing for two monthly payments . Trustee Blevins seconded.

AYES: Cummings, Blevins, Neal, Varner, Counts. NAYS: None. Motion carried

28. Approval of Appropriating Money for Payment of Claims from Cash Pool Account.
29. Approval of Pay Estimate #1 from Patriot Construction (Contract A) in the amount of \$132,110.80 for the Waterline Replacement Project (Smith)
30. Approval of Pay Estimate #1 from Carstensen Contracting Inc. (Contract B) in the amount of \$711,354.32 for the Waterline Replacement Project. (Smith)
31. Approval to pay Cardinal Engineering totaling \$137,034.66 (Smith)
32. Approval to move one monthly payment of \$2,472.25 from CPWA to the Short-Lived Assets Account (1849) and \$1,069.20 from CPWA to the WLRP Debt Reserve account (1784) at F&M Bank (Smith)
33. Approval to reimburse the City of Crescent \$20,160.34 from the WLRP Operating account (1784) for funds paid out on the CDBG Emergency Generator Project (Smith)
34. Consider and vote on approval of writing off outstanding balances totaling \$3,690.01 for 70 utility accounts that are deemed “uncollectable” due to being over four years of age or less than twenty dollars. (Smith)
35. REMOVED FROM CONSINT AGENDA
36. Items removed from the consent agenda –
 35. Consider and vote on approval of At Link contract for a three-year lease of water tower antenna space at \$600. Per month beginning January 1, 2017 (Smith)

Mayor Cummings made a motion to take no action on item #35. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Counts. NAYS: Neal. Motion carried

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37. Communications from Chairman and Trustees – None

****BUSINESS****

NONE

****REPORTS****

38. Water Department: Steven reported 13 water leaks last month Brad Carstensen with Carstensen Contracting gave an update on the waterline replacement progress. They are almost 50% through laying pipe.
39. Wastewater Management: Written report provided.

****NEW BUSINESS****

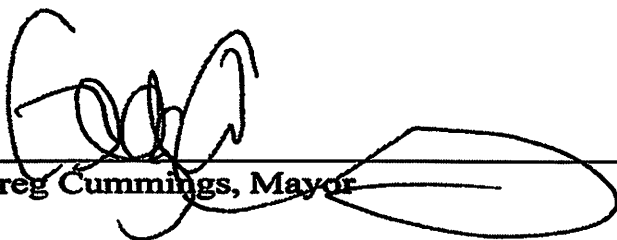
40. None.
41. Consider and Vote to adjourn the Crescent Public Works Authority Meeting and Reconvene the Crescent City Council Meeting

Chairman Cummings made a motion to approve item #41. Trustee Blevins seconded.

AYES: Cummings, Blevins, Neal, Varner, Counts. NAYS: None. Motion carried

****ADJOURNMENT****

42. Mayor Cummings adjourned the City Council Meeting at 7:05 p.m.



Greg Cummings, Mayor



Catrina McCracken, City Clerk