

**MINUTES OF THE MEETING
CRESCENT CITY COUNCIL AND
PUBLIC WORKS REGULAR MEETING
MARCH 14, 2017**

Pursuant to notice as required by law, the Crescent City Council met in regular session at 6:00 p.m. at the Crescent City Hall Council Chambers, located at 205 N. Grand, Crescent, Oklahoma.

1. CALL TO ORDER

Mayor Greg Cummings called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present: Greg Cummings, Mayor
 Mack Blevins, Vice-Mayor
 Jim Neal, Councilmember
 Kelly Varner, Councilmember
 Janet Smith, City Manager
 Catrina McCracken, City Clerk

Absent: Roy Counts, Councilmember

Others Present: Chase Biggs, Steven Defuentes, Shannon Wiebelt- City Staff
 Grady Birchfield, Fire Chief
 Mark Radford, The Logan County Courier
 Various Members of the Community

A Public Hearing was held for the purpose of hearing citizen's input on making an application for a Community Development Block Grant.

****CONSENT AGENDA****

The Crescent City Council found items #4 through #15 non-controversial and routine in nature. Mayor Cummings made a motion to approve the consent agenda with adjustments. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Neal, Varner. NAYS: None. Motion carried

4. Approval of the Minutes from February 14, 2017 Regular Meeting
5. Approval of Appropriating Money for Payment of Claims from General Fund.
6. Approval on adopting a "Citizens Participation Plan" for the CDBG grant to make improvements to the City's Wastewater System. (Smith)
7. Approval of Resolution # 16-24 to make application for a FY16-17 Community Development Block Grant (CDBG) through the Oklahoma Dept. of Commerce (ODOC) for sewer system improvements. (Smith)
8. Approval of Resolution # 16-25 to leverage funding in the amount of \$43,000 by the City (FY 16-17) for the CDBG application for sewer system improvements. (Smith)

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9. Approval for an Agreement for Services with Cardinal Engineering, LLC for a Lift Station, Force Main and Gravity Lines (CDBG Project) if grant is awarded. (Smith)
10. Approval of Budget Amendments # 1 and 2. (Smith)
11. Approving the nomination of City Manager, Janet Smith to the OMAG Board. (Smith)
12. Approving Catrina McCracken as the Authorized Agent to Oklahoma Municipal Retirement Fund. (Smith)
13. Approval of Resolution #16-26 adopting Lexipol Policies for Crescent Police Department. (Smith)
14. Approval of Jim Neal as Emergency Management Director for the City of Crescent, to replace Janet Smith, current Emergency Management Director. (Smith)
15. Discuss and consider declaring property surplus and authorizing city staff to dispose of it in most expeditious manner. (Smith)
16. Items removed from the consent agenda:
None
17. Communications from Mayor and Council
None

****BUSINESS****

18. Consider and vote to convene an Executive session pursuant to Title 25 O.S. Section 307(B)(3) for discussing the purchase, sale or appraisal of real property.

Mayor Cummings made a motion to approve item # 18. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Neal, Varner. NAYS: None. Motion carried

19. Exit Executive Session and return to regular session.

Mayor Cummings made a motion to approve item # 19. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Neal, Varner. NAYS: None. Motion carried

20. Discuss and possible action on whether to tear down the old water tower behind the Fire Station.

Councilmember Varner made a motion to Take No Action on item #20. Councilmember Neal seconded.

AYES: Cummings, Neal, Varner. NAYS: Blevins Motion carried

****REPORTS****

21. City Manager – Written Report Provided.
22. Fire Department – Chief Birchfield reported 9 fire runs last month and expressed his gratitude to the community for the response of water and Gatorade donations.

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23. Code Enforcement Written Report Provided.
24. Police Department – Chief Biggs reported receiving rifles from the LESO program, finalizing contract w/Logan County and Miller EMS will be supplying medical training and supplies to the PD.

****NEW BUSINESS****

25. None.

****RECESS****

26. Consider and Vote to Recess the Crescent City Council Meeting and Convene Crescent Public Works Authority Meeting

Mayor Cummings made a motion to approve item #26. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Neal, Varner. NAYS: None. Motion carried

****CPWA - CONSENT AGENDA****

The Trustees of the Crescent Public Works Authority found items #27 through #31 non-controversial and routine in nature.

Chairman Cummings made a motion to approve the consent agenda items #27 through #31. Trustee Blevins seconded.

AYES: Cummings, Blevins, Neal, Varner. NAYS: None. Motion carried

27. Approval of Appropriating Money for Payment of Claims from Cash Pool Account.
28. Approval of Pay Estimate #2 from Patriot Construction (Contract A) in the amount of \$154,137.74 for the Waterline Replacement Project. (Smith)
29. Approval of Pay Estimate #2 from Carstensen Contracting Inc. (Contract B) in the amount of \$1,109,756.98 for the Waterline Replacement Project. (Smith)
30. Approval to move one monthly payment of \$2,472.25 from CPWA to the Short-Lived Assets Account (1849) and \$1,069.20 from CPWA to the WLRP Debt Reserve account (1784) at F&M Bank. (Smith)
31. Consider and vote on approval of writing off outstanding balances totaling \$199.79 for 33 utility accounts that are deemed “uncollectable” due to being over four years of age or less than twenty dollars. (Smith)

ITEMS REMOVED FROM CONSINT AGENDA

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32. Consider and vote on approval of purchasing two (2) Mini Trucks for the total amount of \$10,000. (Smith)
Mayor Cummings made a motion to approve item #32. Councilmember Neal seconded.

AYES: Cummings, Blevins, Neal, Varner. NAYS: None. Motion carried

34. Communications from Chairman and Trustees – None

****BUSINESS****

NONE

****REPORTS****

35. Water Department: Steven reported the water project started up again this week after a week off and the west side is almost completed, the east side should be starting soon.
36. Wastewater Management: Written report provided.

****NEW BUSINESS****

37. None.
38. Consider and Vote to adjourn the Crescent Public Works Authority Meeting and Reconvene the Crescent City Council Meeting

Chairman Cummings made a motion to approve item #38. Trustee Blevins seconded.

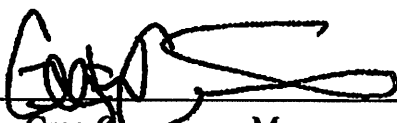
AYES: Cummings, Blevins, Neal, Varner. NAYS: None. Motion carried

****ADJOURNMENT****

39. Mayor Cummings adjourned the City Council Meeting at 7:38 p.m.



Catrina McCracken, City Clerk



Greg Cummings, Mayor