

**MINUTES OF THE MEETING  
CRESCENT CITY COUNCIL AND  
PUBLIC WORKS REGULAR MEETING  
APRIL 18, 2017**

Pursuant to notice as required by law, the Crescent City Council met in regular session at 6:00 p.m. at the Crescent City Hall Council Chambers, located at 205 N. Grand, Crescent, Oklahoma.

1. CALL TO ORDER

Mayor Greg Cummings called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present:       Greg Cummings, Mayor  
                  Mack Blevins, Vice-Mayor  
                  Kelly Varner, Councilmember  
                  Marshall Powell, Councilmember  
                  Janet Smith, City Manager  
                  Catrina McCracken, City Clerk

Absent:         None

Others Present:     Steven Defuentes,- City Staff  
                          Grady Birchfield, Fire Chief  
                          Mark Radford, The Logan County Courier  
                          Various Members of the Community

**\*\*CONSENT AGENDA\*\***

4. Consideration and possible action of the Consent Agenda to approve or remove items. Mayor Cummings made a motion to approve item(s) # 5 through 12. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell.   NAYS: None.   Motion carried

5. Approval of the Minutes from March 14, 2017 Regular Meeting
6. Approval of Appropriating Money for Payment of Claims from General Fund.
7. Consider and vote on approval of 3-year lease contract (retro-active to 1/2017) with AtLink for space on downtown water tower for wireless infrastructure.
8. Approval of payment to Anne Elfrink in the amount of \$11, 000.for the FY 15-16 Audit and Capital Asset Depreciation Schedules.
9. Acceptance of the 2015-2016 Audit report by Anne Elfrink
10. Approval of contract with Anne Elfrink for the upcoming FY 2016-2017 Audit (amount not to exceed \$12,700).
11. Approval for addition to the Crescent Employee Handbook under At-Will Employer.
12. Approval for addition to the Crescent Employee Handbook for Code of Ethics and Values for City of Crescent Employees.

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13. Mayor/Council discussion of Item(s) removed from the consent agenda:

None

**\*\*BUSINESS\*\***

14. Consider and vote on approval of Interlocal Jail Agreement with Logan County with an Emergency Clause

Mayor Cummings made a motion to approve item # 14. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell. NAYS: None. Motion carried

15. Consider and vote on approval of Guernsey proposal to execute Phase 1, Comprehensive Plan for the City of Crescent.

Mayor Cummings made a motion to approve item # 15. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell. NAYS: None. Motion carried

16. Consider and vote on approval of Resolution # 16-27, appointment of Jim Neal as the Emergency Management Director and NIMS Local Point of Contact, for the City of Crescent

Mayor Cummings made a motion to approve item #16. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell. NAYS: None Motion carried

17. Consider and vote on approval of Ordinance # 462 replacing existing Section 1-27 of the City of Crescent Municipal Code with new description of City Clerk-Treasurer.

Mayor Cummins made a motion to approve item # 17. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell. NAYS: None Motion carried

18. Convene Executive Session (as defined in Section 307(B.1) of Title 25 of Oklahoma Open Meeting Act) for discussing the City Manager's employment contract (FY17-18).

Mayor Cummins made a motion to approve item # 18. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell. NAYS: None Motion carried

**Exit Executive Session and return into regular session.**

Mayor Cummings made a motion to approve the City Manager Contract for FY 17-18. Councilmember Varner seconded.

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AYES: Cummings, Blevins, Varner, Powell.      NAYS: None      Motion carried

**\*\*REPORTS\*\***

- 19. City Manager – Written Report Provided.
- 20. Fire Department – Chief Birchfield reported 9 fire runs last month
- 21. Code Enforcement – No Report
- 22. Police Department – No Report
  
- 23. Mayor Cummings made a motion to accept City Reports. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell.      NAYS: None      Motion carried

**\*\*NEW BUSINESS\*\***

- 25. None.

**\*\*RECESS\*\***

- 26. Consider and Vote to Recess the Crescent City Council Meeting and Convene Crescent Public Works Authority Meeting

Mayor Cummings made a motion to approve item #26. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell.      NAYS: None.      Motion carried

**\*\*CPWA - CONSENT AGENDA\*\***

- 1. Consideration and possible action of the Consent Agenda to approve or remove items. Chairman Cummings made a motion to approve item(s) # 2 through 5. Trustee Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell.      NAYS: None.      Motion carried

- 2. Approval of Appropriating Money for Payment of Claims from Cash Pool Account.
- 3. Approval of Pay Estimate #3 from Patriot Construction (Contract A) in the amount of \$122,561.25 for the Waterline Replacement Project.

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4. Approval of Pay Estimate #3 from Carstensen Contracting Inc. (Contract B) in the amount of \$458,982.16 for the Waterline Replacement Project.
5. Approval of Invoice # CIV1789 from Cardinal Engineering in the amount of \$40,130.10 for the Waterline Replacement Project
6. Chairman/Trustee discussion of Item(s) removed from the Consent Agenda: None

**\*\*BUSINESS\*\***

NONE

**\*\*REPORTS\*\***

7. Water Department: Status on Waterline Project continuing at a good rate. Currently projecting an end of May completion for laying waterlines.
8. Wastewater Management: Written report provided.

**\*\*NEW BUSINESS\*\***

10. None.
11. Consider and Vote to adjourn the Crescent Public Works Authority Meeting and Reconvene the Crescent City Council Meeting

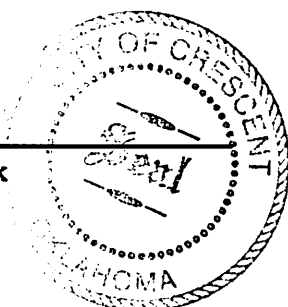
Chairman Cummings made a motion to approve item #11. Trustee Blevins seconded.


AYES: Cummings, Blevins, Varner, Powell. NAYS: None. Motion carried

**\*\*ADJOURNMENT\*\***

12. Mayor Cummings adjourned the City Council Meeting at 7:00 p.m.

  
\_\_\_\_\_  
Catrina McCracken, City Clerk



  
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Greg Cummings, Mayor