

**MINUTES OF THE MEETING
CRESCENT CITY COUNCIL AND
PUBLIC WORKS REGULAR MEETING
AUGUST 8, 2017**

Pursuant to notice as required by law, the Crescent City Council met in regular session at 6:00 p.m. at the Crescent City Hall Council Chambers, located at 205 N. Grand, Crescent, Oklahoma.

1. CALL TO ORDER

Mayor Greg Cummings called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present: Greg Cummings, Mayor
 Mack Blevins, Vice-Mayor
 Kelly Varner, Councilmember
 Marshall Powell, Councilmember
 Janet Smith, City Manager
 Catrina McCracken, City Clerk

Absent: None

Others Present: Shannon Wiebelt Grady Birchfield, Chase Biggs
 Josh Johnston, Angela Dambold - City Staff
 Matt Miller, Miller EMS
 Mark Radford, The Courier

****CONSENT AGENDA****

4. Consideration and possible action of the Consent Agenda to approve or remove items. Mayor Cummings made a motion to approve item(s) # 5 through # 9. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell. NAYS: None. Motion carried

5. Approval of the Minutes from June 13, 2017 Regular Council Meeting.
6. Approval of the Minutes from June 15, 2017 Public Hearing.
7. Approval of the Minutes from June 20, 2017 Special Council Meeting.
8. Approval of the Minutes from July 25, 2017 Regular Council Meeting.
9. Approval of Appropriating Money for Payment of Claims from General Fund

14. Mayor/Council discussion of Item(s) removed from the consent agenda: **#10 to #13**
Mayor Cummings made a motion to approve items #10 through #13 with the following changes.
Councilmember Blevins seconded.

10. Reinvest \$200,000 for 1 year @ .75% with F&M Bank for the Electrical Sales Trust Fund
08/15/17.
11. Reinvest \$200,000 for 2 years @ 1.00% with F&M Bank for the Electrical Sales Trust Fund
08/15/17

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12. Reinvest \$200,000 for 1 years @ .75% with F& M Bank for the Electrical Sales Trust Fund 08/31/17
13. Reinvest \$200,000 for 2 years @ 1.00% with F&M Bank for the Electrical Sales Trust Fund 08/31/17

AYES: Cummings, Blevins, Varner, Powell. NAYS: None. Motion carried

****BUSINESS****

15. Approval of Ordinance # 465 establishing new Ward Boundaries for the City of Crescent, Oklahoma.

Mayor Cummings made a motion to approve item # 15. Councilmember Powell seconded.

AYES: Cummings, Blevins, Varner, Powell. NAYS: None. Motion carried

16. Approval of Appointing Jim Neal as Councilmember for Ward 2

Mayor Cummings made a motion to approve item # 16. Councilmember Varner seconded.

AYES: Cummings, Blevins, Varner, Powell. NAYS: None. Motion carried

17. Oath of Office and Loyalty Oath for Jim Neal, Ward 2, term expires 3/2019

18. Approval of Resolution No. 17-01 Annual Approval of FY 17-18 Recurring Bills/Invoices, including City Employees, Property, Memberships, Revolving Credit accounts, and Loan Servicing.

Mayor Cummings made a motion to approve item # 18. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell, Neal. NAYS: None. Motion carried

19. Approval of Ordinance #464 Updating Building, Plumbing, Electrical, Court, Police, and Animal Fees and Fines in the City of Crescent to be adopted through departmental regulation on an "as needed" basis to reflect increases in associated costs of providing services to the public at large.

Councilmember Blevins made a motion to approve item # 19. Councilmember Powell seconded.

AYES: Cummings, Blevins, Varner, Powell, Neal. NAYS: None. Motion carried

20. Approval of Contract Amendment #1 with Oklahoma Department of Transportation for the Safe Routes to School Project for Engineering services totaling \$29,115.00 with the City paying \$5,823.00 (20%) and ODOT paying \$23,292.00 (80%).

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Mayor Cummings made a motion to approve item # 20. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell, Neal. NAYS: None. Motion carried

21. Approval of Purchase Order 1718113 payable to O.D.O.T. in the amount of \$5,823.00 for the City's portion of Contract Amendment #1 for the Safe Routes to School Project.

Mayor Cummings made a motion to approve item # 21. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell, Neal. NAYS: None. Motion carried

22. Approval of modifications to Law Enforcement's Fines and Forfeitures Municipal Bond Schedule

Mayor Cummings made a motion to approve item # 22. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell, Neal. NAYS: None. Motion carried

****REPORTS****

23. City Manager – Written Report Provided.

24. Fire Department – Chief Birchfield reported 9 Runs for the month of July. The fire department was provided with A.E.D.s by Miller EMS.

25. Code Enforcement – Shannon Wiebelt stated 10 curtesy warnings were given. 5 complied.

26. Police Department – Chief Biggs reported officers have been participating in intoxilyzer schools & Mobile Cop certification. Chief was in an A-1 Conference for internet crime training. The police department was provided with A.E.D.s by Miller EMS.

27. Mayor Cummings made a motion to accept City Reports. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell, Neal. NAYS: None Motion carried

****NEW BUSINESS****

NONE

****RECESS****

29. **Vote to Recess the Crescent City Council Meeting and Convene Crescent Public Works Authority Meeting**

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Mayor Cummings made a motion to approve item #29. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell, Neal. NAYS: None. Motion carried

****CPWA - CONSENT AGENDA****

1. Consideration and possible action of the Consent Agenda to approve or remove items. Chairman Cummings made a motion to approve item(s) # 2 through #6. Trustee Varner seconded.

AYES: Cummings, Blevins, Varner, Powell, Neal. NAYS: None. Motion carried

2. Approval of Appropriating Money for Payment of Claims from Cash Pool Account.
3. Approval to pay Invoice # CIV1937 to Cardinal Engineering in the amount of \$12,629.50 for the Waterline Replacement Project, to pay off the original contract allocation for the Resident Project Representative (\$76,800.00). Funds will disburse from the USDA Loan. (Smith)
4. Approval of Purchase Order 1718101 & check # 24274 to Oklahoma Federal Surplus in the amount of \$12, 400.00 for purchase of a 2012 Truck for PWA. (These funds were already part of the FY2017-2018 approved Budget). (Smith)
5. Approval of Pay Estimate #6 (Final) from Carstensen Contracting Inc. (Contract B) in the amount of \$257,456.35 for the Waterline Replacement Project. (Smith)
6. Approval to pay Invoice # CIV2002 to Cardinal Engineering in the amount of \$5,500. for the Waterline Replacement Project. (Smith)
7. Chairman/Trustee discussion of Item(s) removed from the Consent Agenda.: None

****BUSINESS****

8. Consider and vote on approval of Resolution No. 17-02 allowing the FY15 Oklahoma Water Resource Board R.E.A.P. application to remain on the funding list for 2017.

Chairman Cummings made a motion to approve item # 8. Trustee Powell seconded.

AYES: Cummings, Blevins, Varner, Powell, Neal. NAYS: None Motion carried

9. Consider and vote on approval of Resolution No. 17-03 Annual Approval of FY 17-18 Recurring Bills/Invoices, including City Employees, Property, Memberships, Revolving Credit accounts, and Loan Servicing.

Chairman Cummings made a motion to approve item # 9. Trustee Varner seconded.

AYES: Cummings, Blevins, Varner, Powell, Neal. NAYS: None Motion carried

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****REPORTS****

10. Water Department: Written Report Provided.
11. Wastewater Management: Johnston reported equipment and processes currently running smoothly.

****NEW BUSINESS****

13. None.

14. Consider and Vote to adjourn the Crescent Public Works Authority Meeting and Reconvene the Crescent City Council Meeting

Chairman Cummings made a motion to approve item #14. Trustee Powell seconded.


AYES: Cummings, Blevins, Varner, Powell, Neal. NAYS: None. Motion carried

****ADJOURNMENT****

15. Mayor Cummings adjourned the City Council Meeting at 6:46 p.m.



Catrina McCracken, City Clerk



Greg Cummings, Mayor