

**PUBLIC NOTICE**  
**CRESCENT CITY COUNCIL AND**  
**CRESCENT PUBLIC WORKS AUTHORITY**

**Regular Meeting Agenda**

**6:00 p.m. Tuesday, December 12, 2017**

**Crescent City Hall Council Chambers**

**205 N. Grand – Crescent, OK 73028**



Posted for Public Viewing and Filed in the Office of the City Clerk at  
4:00 p.m., Monday, December 11, 2017

---

Catrina McCracken, City Clerk-Treasurer  
205 N. Grand – City Hall – (405) 969-2538 ext. 5

**Ward I – Marshall Powell    Ward II – Jim Neal    Ward III – Mayor Greg Cummings**  
**Ward IV – Mack Blevins    At Large – Kelly Varner**

The City of Crescent encourages participation from all its citizens. If participation at this meeting is not possible due to a disability, please notify the City Clerk/Treasurer at least 48 hours prior to the scheduled meeting time at 205 N. Grand, 405-969-2538 ext. 5, so that any necessary arrangements can be made.

**AGENDA**

1. CALL TO ORDER
2. ROLL CALL
3. FLAG SALUTE

**ORDER OF BUSINESS - CONSENT AGENDA**

All items listed are considered non-controversial and will be approved by one motion of the governing body, unless a request for discussion is made by any Council Member or Trustee, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.

4. Consideration and possible action of the Consent Agenda to approve or remove items.  
Motion to approve Item(s) # \_\_\_\_\_ through \_\_\_\_\_, or Motion to remove Item(s)# \_\_\_\_\_.
5. Approval of the Minutes from November 14, 2017 Regular Council Meeting.
6. Approval of Appropriating Money for Payment of Claims from General Fund.

7. Approval to appoint Dave Andren, Assistant to the City Manager, as Crescent Emergency Management Director and Local Point of Contact for NIMS.
8. Approval to replace Catrina McCracken, City Clerk-Treasurer, with Angela Dambold, Finance Clerk, as Crescent City Clerk-Treasurer.
9. Approval to add Angela Dambold to all F&M Bank signature cards as an authorized signer for all accounts, and to issue a City credit card as City Clerk-Treasurer. Catrina McCracken will move to Administrative Assistant for CPWA/City of Crescent.
10. Approval of payment of invoice # 34055 in the amount of \$30,626.00 to Kraftsman Commercial Playgrounds & Water Park for 25% required at contract signing.
11. Approval to declare 2 used iMac desktops as Surplus Property to be sold in a manner to benefit the city.
12. Mayor/Council discussion of Item(s) removed from the Consent Agenda.

### **BUSINESS**

13. Consider and vote on approval of Resolution # 17-08 establishing the 9-1-1 emergency telephone fee rate for calendar year 2018. (Smith)
14. Consider and vote on approval of Resolution # 17-09 assigning 9-1-1 fees to 9-1-1 ACOG. (Smith)
15. Consider and vote on approval of Resolution # 17-10 setting Rules of Procedures for the 2018 City Council Meetings. (Smith)
16. Consider and vote on approval of Ordinance # 469 amending Chapter 11; Article 2, Section 11-11B to increase allocation to Police Officers E & T fund. (Smith)
17. Consider and vote on approval of Ordinance # 470 amending Chapter 2; Article 1; Section 2-2D adding Low Point/Non-Intoxicating Beer licenses at \$50.00 annually. (Smith)
18. Consider and vote on approval of allowing requests for variance to the Alcohol Ordinances (Chapter 2 of Crescent Municipal Codes) for special events selling low point beer and wine. (Smith)

### **REPORTS FROM MUNICIPAL OFFICIALS**

19. City Manager—Janet Smith, City Manager
20. Fire Department—Grady Birchfield, Chief
21. Police Department—Chase Biggs, Chief
22. Code Enforcement—Shannon Weibelt, Code Enforcement Officer
23. **Motion for Acceptance of Reports.**

### **NEW BUSINESS**

24. In accordance with the Open Meeting Act, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda.

25. **Vote to Recess the Crescent City Council Meeting and convene Crescent Public Works Authority Meeting**

### **ORDER OF BUSINESS – CPWA CONSENT AGENDA**

All items listed are considered non-controversial and will be approved by one motion of the governing body unless a request for discussion is made by any Council Member or Trustee, in which case, the item(s) will be removed from the Consent Agenda and considered separately following this portion of the agenda.

1. Consideration and possible action of the Consent Agenda to approve or remove items. Motion to approve Item(s) # \_\_\_\_\_ through # \_\_\_\_\_, or Motion to remove Item(s)# \_\_\_\_\_.
2. Approval of Appropriating Money for Payment of Claims from Cash Pool Account
3. Approval of Pay Request #1 to Gerard Tank & Steel for \$133,075.05 from the USDA loan account for the Waterline Replacement Project.
4. Approval of Pay Request #2 to Gerard Tank & Steel for \$79,499.99 from the USDA loan account for the Waterline Replacement Project.
5. Approval of writing off outstanding balance of \$1,169.22 for 17 utility accounts deemed “uncollectable.”
6. Chairman/Trustee discussion of Item(s) removed from the Consent Agenda.

### **BUSINESS**

7. Consider and vote on approval of Resolution # 17-11 establishing Rules of Procedures for the 2018 Crescent Public Works Authority meetings. (Smith)
8. Consider and vote on approval of entering into a 6-year loan with F&M Bank @ 3.75% interest for a Skid Steer Bobcat priced at \$52,000.00, monthly payments being \$808.91. (Smith)

### **REPORTS FROM PUBLIC WORKS AUTHORITY**

9. Water Department
10. Wastewater Management
11. **Motion for Acceptance of Reports.**

### **NEW BUSINESS**

12. In accordance with the Open Meeting Act, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda.

13. **Consider and Vote to Adjourn the Crescent Public Works Authority Meeting and Reconvene the Crescent City Council Meeting**

26. ADJOURNMENT