

**MINUTES OF THE MEETING
CRESCENT CITY COUNCIL AND
PUBLIC WORKS REGULAR MEETING
DECEMBER 12, 2017**

Pursuant to notice as required by law, the Crescent City Council met in regular session at 6:00 p.m. at the Crescent City Hall Council Chambers, located at 205 N. Grand, Crescent, Oklahoma.

1. CALL TO ORDER

Mayor Greg Cummings called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present: Greg Cummings, Mayor
 Mack Blevins, Vice-Mayor
 Kelly Varner, Councilmember
 Jim Neal, Councilmember
 Marshall Powell, Councilmember
 Janet Smith, City Manager
 Catrina McCracken, City Clerk

Absent: None

Others Present: Grady Birchfield, Chase Biggs
 Josh Johnston, - City Staff
 Mark Radford, The Courier

3. FLAG SALUTE

****CONSENT AGENDA****

4. Consideration and possible action of the Consent Agenda to approve or remove items. Mayor Cummings made a motion to approve item(s) # 5 through # 11. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell, Neal. NAYS: None. Motion carried

5. Approval of the Minutes from November 14, 2017 Regular Council Meeting.
6. Approval of Appropriating Money for Payment of Claims from General Fund
7. Approval to appoint Dave Andren, Assistant to the City Manager, as Crescent Emergency Management Director and Local Point of Contact for NIMS.
8. Approval to replace Catrina McCracken, City Clerk-Treasurer, with Angela Dambold, Finance Clerk, as Crescent City Clerk-Treasurer.
9. Approval to add Angela Dambold to all F&M Bank signature cards as an authorized signer for all accounts, and to issue a City credit card as City Clerk-Treasurer. Catrina McCracken will move to Administrative Assistant for CPWA/City of Crescent.
10. Approval of payment of invoice # 34055 in the amount of \$30,626.00 to Kraftsman Commercial Playgrounds & Water Park for 25% required at contract signing.

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11. Approval to declare 2 used iMac desktops as Surplus Property to be sold in a manner to benefit the city.
12. Mayor/Council discussion of Item(s) removed from the consent agenda: **None**

****BUSINESS****

13. Consider and vote on Resolution # 17-08 establishing the 9-1-1 emergency telephone fee rate for calendar year 2018.

Mayor Cummings made a motion to approve item # 13. Councilmember Powell seconded.

AYES: Cummings, Blevins, Varner, Powell, Neal. NAYS: None. Motion carried

14. Consider and vote on approval of Resolution # 17-09 assigning 9-1-1 fees to 9-1-1 ACOG.

Mayor Cummings made a motion to approve item # 14. Councilmember Varner seconded.

AYES: Cummings, Blevins, Varner, Powell, Neal. NAYS: None. Motion carried

15. Consider and vote on approval of Resolution # 17-10 setting Rules of Procedures for the 2018 City Council Meetings.

Mayor Cummings made a motion to approve item # 15. Councilmember Powell seconded.

AYES: Cummings, Blevins, Varner, Powell, Neal. NAYS: None. Motion carried

16. Consider and vote on approval of Ordinance # 469 amending Chapter 11; Article 2, Section 11-11B to increase allocation to Police Officers E & T fund.

Mayor Cummings made a motion to approve item # 16. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell. NAYS: Neal. Motion carried

17. Consider and vote on approval of Ordinance # 470 amending Chapter 2; Article 1; Section 2-2D adding Low Point/Non-Intoxicating Beer licenses at \$50.00 annually.

Mayor Cummings made a motion to approve item # 17. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell, Neal. NAYS: None. Motion carried

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18. Consider and vote on approval of allowing requests for variance to the Alcohol Ordinances (Chapter 2 of Crescent Municipal Codes) for special events selling low point beer and wine.

Mayor Cummings made a motion to approve item # 18. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell, Neal. NAYS: None. Motion carried

****REPORTS****

****Award given to Lieutenant Stephens of the Police Department****

19. City Manager – Written Report Provided.
20. Fire Department – Chief Birchfield reported the Bean Supper will be held January 27, 2018 and he is working with Guthrie Fire Chief on an automatic Mutual Aid contract.
21. Code Enforcement – No Report Given
22. Police Department – Chief Biggs reported over 22,000 extra patrols this year and a drop in property crimes by half for the year. Violent crimes have risen however.
23. Mayor Cummings made a motion to accept City Reports. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell, Neal. NAYS: None Motion carried

****NEW BUSINESS****

24. NONE

- 25. Vote to Recess the Crescent City Council Meeting and Convene Crescent Public Works Authority Meeting**

Mayor Cummings made a motion to approve item #25. Councilmember Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell, Neal. NAYS: None. Motion carried

****CPWA - CONSENT AGENDA****

1. Consideration and possible action of the Consent Agenda to approve or remove items. Chairman Cummings made a motion to approve item(s) # 2 and #5. Trustee Blevins seconded.

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AYES: Cummings, Blevins, Varner, Powell, Neal. NAYS: None. Motion carried

2. Approval of Appropriating Money for Payment of Claims from Cash Pool Account
3. Approval of Pay Request #1 to Gerard Tank & Steel for \$133,075.05 from the USDA loan account for the Waterline Replacement Project.
4. Approval of Pay Request #2 to Gerard Tank & Steel for \$79,499.99 from the USDA loan account for the Waterline Replacement Project.
5. Approval of writing off outstanding balance of \$1,169.22 for 17 utility accounts deemed "uncollectable."
6. Chairman/Trustee discussion of Item(s) removed from the Consent Agenda.: **None**

****BUSINESS****

7. Consider and vote on approval of Resolution # 17-11 establishing Rules of Procedures for the 2018 Crescent Public Works Authority meetings.

Chairman Cummings made a motion to approve item # 7. Trustee Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell, Neal. NAYS: None. Motion carried

8. Consider and vote on approval of entering into a 6-year loan with F&M Bank @ 3.75% interest for a Skid Steer Bobcat priced at \$52,000.00, monthly payments being \$808.91.

Chairman Cummings made a motion to approve item # 8. Trustee Blevins seconded.

AYES: Cummings, Blevins, Varner, Powell, Neal. NAYS: None. Motion carried

****REPORTS****

9. Water Department: Josh Johnston discussed items from the DEQ inspection and informed Council of a follow up tomorrow.
10. Wastewater Management: Josh Johnston reported all is good.
11. Chairman Cummings made a motion to accept CPWA reports. Trustee Varner seconded.

AYES: Cummings, Blevins, Varner, Powell, Neal. NAYS: None. Motion carried

****NEW BUSINESS****

12. None.

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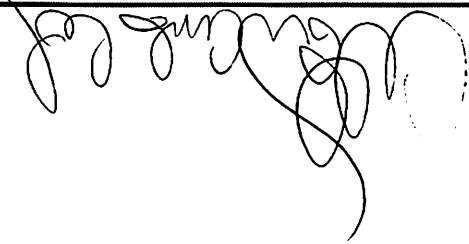
13. Consider and Vote to adjourn the Crescent Public Works Authority Meeting and Reconvene the Crescent City Council Meeting

Chairman Cummings made a motion to approve item #13. Trustee Blevins seconded.

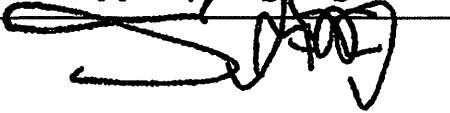
AYES: Cummings, Blevins, Varner, Powell, Neal. NAYS: None. Motion carried

****ADJOURNMENT****

26. Mayor Cummings adjourned the City Council Meeting at 6:52 p.m.



Angela Dambold, City Clerk-Treasurer



Greg Cummings, Mayor